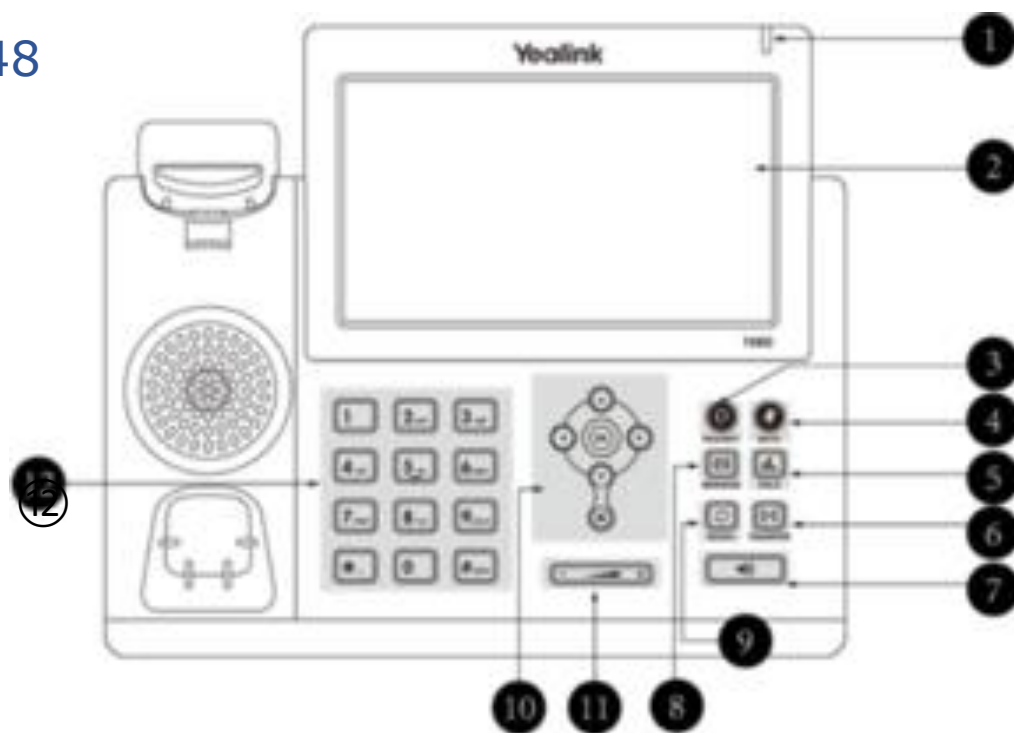








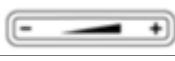


YEALINK T48



Ref.	Key	Descript
①	LED CALL INDICATOR	Indicates an incoming call
②	7" TOUCHSCREEN	29 Programmable Keys for extensions (presence), functions or speed dials. 1 DSS key to show programmed buttons
③	HEADSET KEY	 Indicates headset working
④	MUTE KEY	 Mutes the microphone
⑤	HOLD	 Places call on Hold, and back again
⑥	TRANSFER KEY	 Initiates and completes transfer
⑦	SPEAKER KEY	 Hands Free Microphone
⑧	VOICEMAIL	 Access to Voice Mail
⑨	RE-DIAL KEY	 Press once for Call History and twice for last number redial
⑩	NAVIGATION KEY	 Up for Call History (or soft key) Left for Settings Right for Phone Book / Directory OK to initiate call or 'yes' X to cease, cancel or 'no'
⑪	VOLUME KEY	 Volume Adjustment
⑫	ALPHA NUMERICAL KEYPAD	Used for dialing and spelling in search directory

How To	Instructions to follow on your Yealink T48 IP Phone
To Make a Call	<p>RECEIVER Pick up the receiver, enter the telephone number (prefixed by 9) and confirm your call by pressing OK or the Send soft key. End the conversation by pressing the soft key End Call, X or hang up.</p> <p>SPEAKER Press the speaker key to activate the speaker, or just dial the telephone number (prefixed by 9). Confirm your call by pressing OK or the Send soft key. End the conversation by pressing the soft key End Call or X.</p> <p>HEADSET Activate the headset by pressing the headset key and dial the telephone number (prefixed by 9). Confirm your call by pressing OK or the Send soft key. End the conversation by pressing the soft key End Call or X.</p>
Put Call on Hold	To place a call on hold, press either HOLD key, or the soft key Hold (calling party gets music on hold). To resume call, press HOLD again or soft key Resume .
Transfer a Call	<p>ATTENDED TRANSFER After receiving a call, press the TRANSFER key or Transfer soft key, enter the extension number, extension BLF, directory or dial a number and press OK. Answer to announce the transferring call. To transfer the call, press the TRANSFER key, the Transfer soft key or replace receiver.</p> <p>UNATTENDED TRANSFER After answering the call, press the Transfer soft key (offers music on hold to caller) enter the extension number and hang up.</p> <p>BLIND TRANSFER Do not take the incoming call, press the soft key Forward, enter extension number and press the Forward soft key or OK to complete the blind transfer.</p>
3 rd Party Conference	After receiving a call, press the Conference soft key (1 st party gets music on hold), dial 2 nd party and when ready for three-way conversation, press Conference soft key again.
Voicemail	<p>INITIAL SET-UP Press the message key or dial *791. After extension announcement, enter voicemail PIN. Select 0 for Mailbox Options: Press 1 to record your Unavailable greeting or 2 to record your Busy greeting. After recording your message, press # (pound key) to end recording. Press 2 to playback your recording, 3 to re-record or press 1 to save.</p> <p>TO ACCESS VOICEMAILS Press the Message key or dial *791 to access the voice mail. After extension announcement, enter voicemail PIN. Select 1 for new messages.</p>
Call History	To view your call records: Press the History soft key or Redial key once (Redial key twice for last number redial). The LCD screen displays recent call records. Press ◀ or ▶ to switch between placed, received, missed and forwarded call lists. Press ▲ or ▼ to select a desired entry. Press the Send soft key or OK button twice to call.
Call Forward	<p>Press Menu soft key, then Call Settings and OK, then ▼ to Call Forward then OK</p> <p>ALWAYS FORWARD (CALLFWD FIXED): Press OK or soft key Select and enter the destination number you want to forward all incoming calls to – remembering to prefix with 9 – then OK. The display will show the Call Forward.</p> <p>BUSY FORWARD (CALLFWD BUSY): Press OK or soft key Select and enter the destination number you want to forward all incoming calls to – remembering to prefix with 9, or to Voicemail with >>VM soft key – then OK</p> <p>NO ANSWER FORWARD (CALLFWD TIMED): Press OK or soft key Select and enter the destination number you want to forward all incoming calls to – remembering to prefix with 9, or to Voicemail with >>VM soft key – then OK</p>
DND	DO NOT DISTURB . Handset will NOT accept incoming calls, but will still allow outgoing. Display will show DND.
HOT DESK	<p>TO 'LOG OUT': Select menu soft key, ▼ to Phone Settings and OK, then ▼ to Logoff and OK. Press OK.</p> <p>TO 'LOG IN': Press soft key Sign In, enter extension number and submit or OK and then enter extension password and submit or OK. Press OK.</p>
Missed Calls	In the top right corner of the display you will see a flashing crooked arrow. By pressing the soft key History key, all entries with the crooked arrow are missed calls. Scroll using ▲ or ▼ and press soft key Send or OK button to call back.
Directory	Press soft key Directory for Phone Book. Enter name through the alpha numeric dial pad i.e. press 2 once for A, 3 two times for E, etc. Spell desired entry. After a few letters, press soft key Submit , select the wanted entry with ▲ or ▼ and press soft key dial or the OK button to make the call.