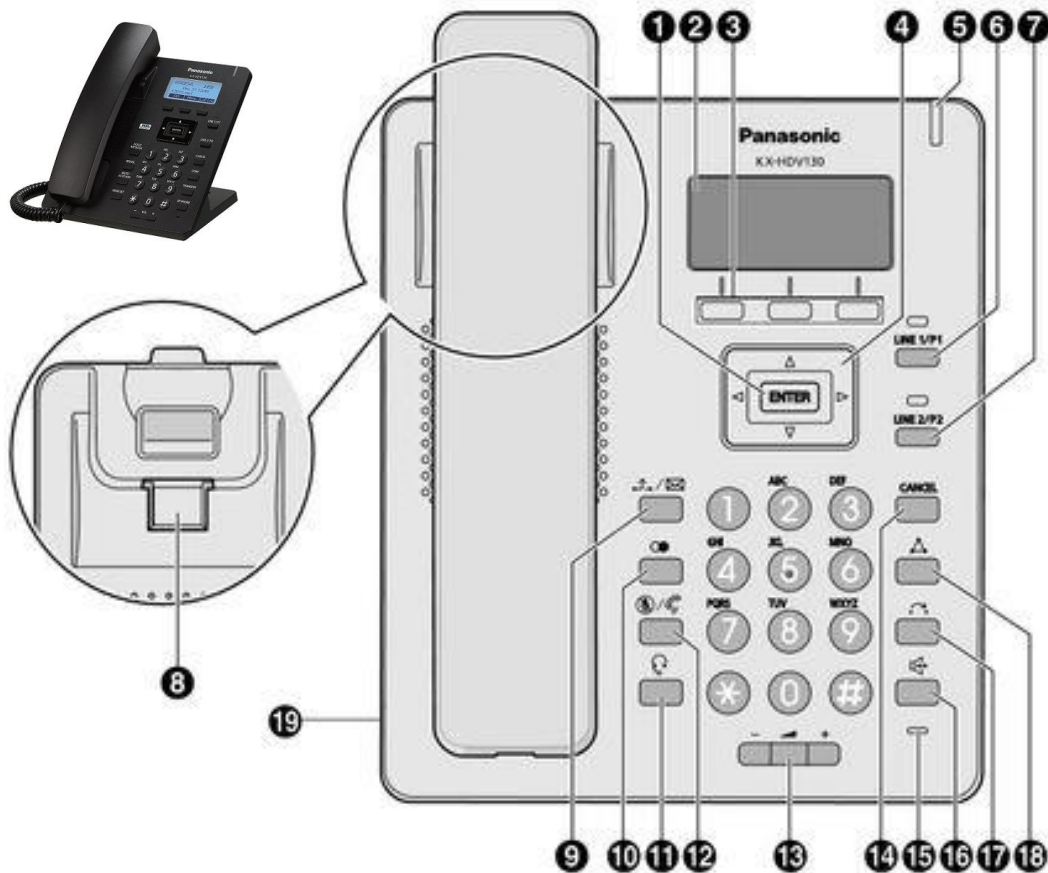















Panasonic KX-HDV130



- 1 **ENTER:** Used to confirm a selection 
- 2 Main LCD Display
- 3 **Soft Keys:** Used to select intuitive options on the bottom line of the Display
- 4 **Navigation Keys:** ▲ Up, ▼ Down, ◀ Left and ▶ Right
- 5 **RINGER/ MESSAGE WAITING/ MISSED CALL** Indication
- 6 Line Key/ Programme Key
- 7 Line Key/ Programme Key
- 8 Handset Hook: For wall mounting, turn widget over
- 9 **HOLD / MESSAGE**   
- 10 **REDIAL:** Last number Redial 
- 11 **HEADSET:** 
- 12 **MUTE/ AUTO ANS:** Mute during a call, or an 'auto answer' button for 'hands free' answering  
- 13 **VOLUME:** - VOL +
- 14 **CANCEL:**
- 15 Microphone:
- 16 **SP-PHONE:** Select to turn on speaker/ hands free 
- 17 **TRANSFER:** 
- 18 **CONFERENCE:** 3-way conference 
- 19 Headset Jack: Where a headset is attached

How To	Instructions to follow on your Panasonic KX-HDV230 IP Phone
To Make a Call	<p>RECEIVER Pick up the receiver, enter the telephone number (prefixed by 9) and confirm your call by pressing, the CALL soft key, ENTER, or wait. End the call /conversation by pressing the CANCEL key and/or hang up.</p> <p>SPEAKER Press the SP-PHONE key to activate the speaker and/or dial the telephone number (prefixed by 9). Confirm your call by pressing the Call soft key, ENTER or wait. End the conversation by pressing CANCEL or SP-PHONE.</p> <p>HEADSET Activate the headset by pressing the HEADSET key and dial the telephone number (prefixed by 9). Confirm your call by pressing ENTER or the CALL soft key. End the conversation by pressing CANCEL or HEADSET.</p>
Put Call on Hold	To place a call on hold, press the HOLD key (calling party gets music on hold). To resume call, press the HOLD key again.
Transfer a Call	<p>ATTENDED TRANSFER After receiving a call, press the TRANSFER key, enter the extension number, a DSS/ BLF key, directory or dial a number and press CALL soft key or ENTER. Wait for the 3rd Party to answer and announce the call (or not), and transfer the call by pressing the TRANSFER key or replacing the handset.</p> <p>UNATTENDED TRANSFER After answering a call, press the BLIND soft key (offers music on hold to caller) enter the extension number you want to transfer to, press CALL soft key or ENTER and hang up.</p>
3 - Way Conference	After receiving a call, press the CONF key (1 st party gets music on hold), dial 2 nd party and when ready for three-way conversation, press CONF key again.
Voicemail	<p>INITIAL SET-UP Press the MESSAGE key or dial *791. After extension announcement, enter voicemail PIN. Select 0 for Mailbox Options: Press 1 to record your Unavailable greeting or 2 to record your Busy greeting. After recording your message, press # (pound key) to end recording. Press 2 to playback your recording, 3 to re-record or press 1 to save.</p> <p>TO ACCESS VOICEMAILS Press the MESSAGE key or dial *791 to access the voice mail. After extension announcement, enter voicemail PIN. Select 1 for new messages. See Voice Mail handout.</p>
Call History	To view your call records: Select the ◀ for Missed Calls or Incoming Calls or Press the CALL LOG soft key. Select Missed, Incoming or Outgoing to view recent call records. Press ▲ or ▼ to select a desired entry and pick up handset or select SP-Phone key to place call
Call Forward	<p>Press MENU soft key, select FWD/DND by pressing OK or ENTER, ▼ to:</p> <p>FORWARD ALL - Fwd (All): Select On/Off and/or Phone Number – remembering to prefix with 9. The display will show the Call Forward icon.</p> <p>FORWARD ON BUSY – FWD (busy): Select On/Off and/or Phone Number – remembering to prefix with 9. The display will show the Call Forward icon.</p> <p>FORWARD ON NO ANSWER – FWD (NA): Select On/Off and/or Phone Number – remembering to prefix with 9. The display will show the Call Forward icon.</p>
DND	DO NOT DISTURB. Select MENU soft key, FWD/DND press ENTER or OK , DND ENTER , On/Off OK or ENTER . Handset will NOT accept incoming calls, but will still allow outgoing calls. Display will show DND.
HOT DESK	<p>To 'LOG OUT': Select MENU soft key, ▲ to Application, ENTER ▼ to Phone Settings, ENTER ▲ to Logoff and ENTER.</p> <p>To 'LOG IN': Press MENU soft key, ▲ to Application, ENTER, enter extension number OK and enter extension password and ENTER or OK.</p>
Handset Directory	 The handset will store up to 500 private numbers. Select MENU , ▼ New Phonebook, enter name (24 characters max), ▼ up to 5 numbers per name, enter telephone number prefixed with 9, and save. To call, select Phonebook , enter name (a few characters), OK , ▲ or ▼ to select, and lift receiver or press SP-Phone to place call. NB: Ncontrol is a more robust method of storing numbers.
System Directory	 Press soft key for Phone Book. Select Remote Phonebook . ENTER . Type name through the alpha numeric dial pad i.e. press 2 once for A, 3 two times for E, etc. Spell desired entry. After a few letters, press soft key ENTER , select entry with ▲ or ▼ and press soft key OK or ENTER key to dial the call.